



Reference no

Log no
Agenda Item
No.8v

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Lowbourne Neighbourhood Centre		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	With the grant money we will purchase IT equipment, so that residents can access the internet and other useful services for free. We can then use the equipment to provide other training programmes, to improve skills and education.
Where will your project take place?	The Cricket Pavilion, King George 5 th Playing Fields, Melksham
When will your project take place?	ongoing
How many people will benefit from your project?	500
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	The project concerns access to broadband. Internet access for all in compliance with the Wiltshire Community Plan 2011-2026. Page 12

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Social inclusion is a priority for the resource centre, focusing on providing a non-threatening environment for learning. Recently we have worked in partnership with the Family Learning Team to provide this.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The neighbourhoods of Queensway and Forest are significantly higher in terms of multiple indices of deprivation in relation to the rest of Melksham as a whole; 10572 and 10326 respectively. We believe there is an intrinsic link reducing the number of people on out of work benefits and deprivation.

The project will benefit the community through increased facilities. With access to IT equipment, there are further possibilities for development. One such idea we have is to host a work club, to support people back into work. JobCentre Plus very much support this action. The IT equipment will help people to create CV's, and send them to employers. Benefiting the local community be increasing employability.

Any other information about your project.

We want to develop our resources and what we have to offer the community. In the future we hope to work closely with organisations such as the Job Centre who are keen to give referrals, to provide career advice and support. We are also working with the Neighbourhood Policing Team, to promote community safety. Our workshop in partnership with the Family Learning Team was very successful, with good attendance and enthusiasm from the community.

3 - Management

How many people are involved in the management of your group/organisation? 6

Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Disabled People	Male	<input type="text" value="2"/>	Female	<input type="text" value="1"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project will have a sustainable outcome, by providing training sessions at a small fee it should pay for the upkeep of the equipment.

If you were not awarded the full amount requested, what would be the impact on your project?

A reduction in the grant would decrease our ability to meet people's needs and provide the community with much needed resources.

How will you know whether your project has made a difference in the community?

The number of people who use the resources will show whether the project has made a difference. If a large number of people are recorded to use the equipment then it has been successful.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Communtiy Foundation for Wiltshire and Swindon
Community First - Solve Community Grant

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month:

Year:

A - Total income:

£

B - Minus total expenditure:

£

Surplus/deficit for year: (A minus B)

£

Free reserves held:

£

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Laptops (3)	£1,440	Own fundraising/reserves		£
Printer	£77			£
Photocopier	£141	Parish/town council		£
Extended warranty	£260			£
	£	Trusts/foundations		£
	£	WSCF	P	£500
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£	Solve Community Grants	P	£459
	£			£
	£			£
Total Project Expenditure	£1,918	Total Project Income		£959
Total project income B		£959		
Total project expenditure A		£1,918		
Project shortfall A – B		£959		
Award sought from Wiltshire Council Area Board		£959		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		N/A		
Please give the title name of the organisations' bank account e.g. current		N/A		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input type="checkbox"/> Written quotes including the one you are going to use <input type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input checked="" type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The project is open to all in the community. The idea is to create a softer learning environment which people can feel comfortable in.

b) How does your project work to promote inclusion, participation and good community relations?

The project should increase the sustainability of the community. enabling people in the community to become more involved, starting with participation at the resource centre.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
 Mostly or all men/boys Mostly or all women/girls
 Specific minority ethnic groups (please state which groups)
 Specific faith groups (please state which groups)
 People/families on low income
 Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
 The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
 If an award is received, I will complete and return an evaluation sheet.
 That any other form of licence or approval for this project has been received prior to submission of this application.
 That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 Equal opportunities Access audit Environmental impact
 Planning permission applied for (date) or granted (date)
 That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
 I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 10/11/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team